Agenda

Agency Space Steering Committee

1 July 1981

1530 Hours, Room 7D32

- 1. Revalidation or adjustment of space requirements and personnel projections submitted in response to the special updating exercise of April 1981.
- 2. Designation by DDO and NFAC of their components that could be relocated from Headquarters to leased space along the "123 Corridor."

3. [Possible relocation of the tollow to leased space	he Map Library fr	om Building	STAT
4.	Request for additional sp Building.	pace for OTS in t	he	STAT
5.	Assignment of space being of Commerce.	g vacated by OD&E	in the Chamber	
6.	Requirements for space in	n	OC.	STAT
7.	Requirements for space in	n	OL.	0.7.1
8.	Presentation by Chief, B	uilding Planning	Staff.	

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Revalidation or Adjustment of Space Requirements and Personnel Increases

During the meeting of 13 May 1981, a review of overall space requirements and projected personnel increases based on the special requirement exercise of 20 April 1981 was presented to the Committee.

Committee members were requested to review, revalidate, and adjust where appropriate, requirements for their respective areas of concern and to be prepared to discuss such review at the next meeting of the Space Committee. Realistic bottom line figures are most critical in order that any leasing action can be based on the most accurate information available.

Designation of DDO and NFAC Components That Could be Relocated Outside Headquarters Building

As indicated in our last meeting, there is currently a requirement for square feet of space in the Headquarters Building. Even with the move of OSO, OD&E, and OS elements out of Headquarters, there will not remain enough components outside the DDO and NFAC that could be relocated from Headquarters to make up the deficit.

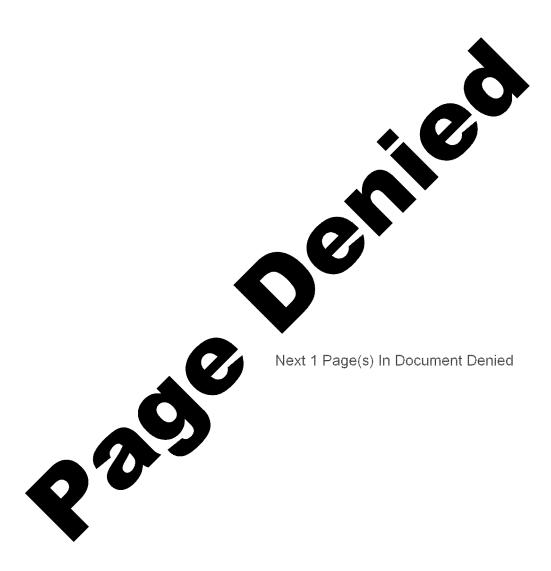
It appears that the most efficient approach to resolving the requirement for space in Headquarters is to relocate a sizeable portion of NFAC or the DDO outside Headquarters. The Chairman of the Committee requested Mr. Hineman to identify which of their components could be located outside STAT and to be prepared to discuss the subject at the next meeting of the Space Committee.

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Possible Relocation of the Map Library from to GSA Leased Space in Tyson's Corner	STAT
There is a memorandum attached which explains in detail a possible exchange of space	STAT
Such a	STAT
transaction, if approved, would be handled through GSA.	



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